
CLOVIS UNIFIED SCHOOL DISTRICT

FACILITIES

Planning

ARCHITECTURAL AND ENGINEERING SERVICES

PURPOSE: To set forth the requirements and process for selection of architectural and engineering services.

Any architects or structural engineers retained by the District to prepare plans, specifications, and/or estimates and/or observe the work of construction shall hold, respectively, a valid certificate under Business and Professions Code section 5500 et seq. or a valid certificate to use the title structural engineer under Business and Professions Code section 6700 et seq. (Education Code 17302)

Selection by the District for professional services of private architectural, landscape architectural, engineering, environmental, land surveying, or construction project management firms shall be on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required. Such services shall be engaged at fair and reasonable prices to the District. (Government Code 4526)

The Superintendent or designee shall ensure that the selection process for projects receiving state funding (Government Code 4526):

1. Ensures that projects entail maximum participation by small business firms as defined pursuant to Government Code section 14837.
2. Prohibits practices which might result in unlawful activity, including but not limited to, rebates, kickbacks, or other unlawful consideration.
3. Prohibits District employees from participating in the selection process when they have a relationship with a person or business entity seeking a contract which would subject the employee to the prohibition of Government Code section 87100.

Any contract entered into with any certified architect or structural engineer shall provide that all plans, including but not limited to, record drawings, specifications, and estimates shall be and remain the property of the District for the purposes of repair, maintenance, renovation, modernization, or other purposes, only as they relate to the project for which the certified architect or structural engineer was retained. The District shall also be allowed to use the plans, record drawings, specifications, or estimates related to the project for additions, alignments, or other developments on the site. (Education Code 17316)

Adopted: 08/28/2019

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