

**CLOVIS UNIFIED
SCHOOL DISTRICT****INSTRUCTION****Instructional Materials and Equipment****SELECTION, EVALUATION, AND ADOPTION OF TEXTBOOKS**

PURPOSE: To establish criteria and procedures for the selection, evaluation, and adoption of textbooks.

The Board recognizes its responsibility to provide quality textbooks for District students.

A. Textbooks

The Board shall adopt the primary text used in all courses/classes offered in the District.

The Board authorizes the Superintendent to adopt an administrative regulation to establish selection procedures for textbooks. The selection procedures shall provide for substantial involvement of teachers and shall encourage the participation of parents and community members. The procedures shall also evaluate whether the textbook accurately portrays individuals' roles and contributions in society and also enhances the use of multiple teaching strategies and technologies. (Education Code 60010, et seq.)

The Board authorizes the Superintendent or designee to take actions to implement this policy, including but not limited to:

1. Verifying content requirements of purchased textbooks that are not on the state approved list pursuant to the Education Code.
2. Establishing professional development for employees reflective of effective instructional strategies for implementation of newly adopted materials.
3. Establishing procedures for an annual textbook inventory and distribution control.

Individuals who participate in the selection or review or adoption of textbooks or other instructional materials shall not receive or accept any gift or inducements from a representative of any publisher, manufacturer or vendor.

The textbook adoption process will be coordinated by the Assistant Superintendent, Curriculum, Instruction and Accountability. All sample copies of textbooks shall be supplied to or requested through the Assistant Superintendent of Curriculum, Instruction and Accountability.

B. Instructional Materials

Instructional materials for grades 9-12 that meet the criteria specified in law, this policy, and the administrative regulation shall be adopted by the Superintendent. (Education Code 60400)

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Standards-aligned materials in each core curriculum area shall be provided to each student at the beginning of the first school term.

C. Sufficiency of Textbooks

The availability of sufficient core curriculum standards-based textbooks for each student, including English learners, shall be assessed annually and reported to the Board in accordance with applicable law. Sufficiency shall be defined as adequate site inventories so that each student, including English learners, shall have appropriate standards aligned textbooks to use in class and take home for the core curriculum areas of English language arts, mathematics, science, and social science for preschool - 12. In addition, world language, health, and science laboratory equipment for grades 7 through 12, as appropriate shall be provided.

Adopted: 07/23/1975

Amended: 05/01/1981, 07/01/1990, 01/15/1992, 10/14/1992, 06/21/1995, 07/01/2006,
04/29/2009, 01/15/2015, 11/18/2020 (BP 3301 renumbered as BP 6161.1)

EDUCATION CODE

220 Prohibition against discrimination

1240 County superintendent, general duties

33050-33053 General waiver authority

33126 School accountability report card

35272 Education and athletic materials

44805 Enforcement of course of studies; use of textbooks, rules and regulations

49415 Maximum textbook weight

51501 Nondiscriminatory subject matter

52060-52077 Local control and accountability plan

60000-60005 Instructional materials, legislative intent

60010 Definitions

60040-60052 Instructional requirements and materials

60060-60063.5 Requirements for publishers and manufacturers

60070-60076 Prohibited acts (re instructional materials)

60110-60115 Instructional materials on alcohol and drug education

60119 Public hearing on sufficiency of materials

60200-60210 Elementary school materials

60226 Requirements for publishers and manufacturers

60350-60352 Core reading program instructional materials

60400-60411 High school textbooks

60510-60511 Donation for sale of obsolete instructional materials

60605 State content standards

60605.8 Common Core State Standards

60605.86-60605.88 Supplemental instructional materials aligned with Common Core State Standards

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CODE OF REGULATIONS, TITLE 5
9505-9530 Instructional materials

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