

---

---

## CLOVIS UNIFIED SCHOOL DISTRICT

### STUDENTS

Admissions Residency and School Attendance

### INTER-DISTRICT ATTENDANCE/TRANSFERS

The Administrator of Student Services and School Attendance (SSSA) or designee is authorized to sign Interdistrict Transfer Attendance Permits (Exhibit No. 5117) and to implement this administrative regulation.

- A. Students eligible for an interdistrict transfer into the Clovis Unified School District must be in good standing as defined by:
  - 1. a 2.0 GPA;
  - 2. an attendance rate of 90% or better and not be identified as chronically absent; and
  - 3. behavior referral does not demonstrate chronic issues or suspensions.
- B. All interdistrict transfers will be issued pursuant to provisions of the Education Code.
- C. Student and family welfare will be the basic criteria for interdistrict transfers when such attendance does not adversely affect the attendance of resident students.
- D. Interdistrict transfer attendance permits will be initiated through the school district of residence of the parents/guardians.
- E. Students will be approved to the District. Families may request a particular school site but SSSA will make the final determination as to which school site the student may enroll based on the following criteria:
  - 1. Interdistrict transfers are deemed justifiable when the request is based upon one or more of the following:
    - a) Provisions for childcare during non-school hours (TK-8), verified by the childcare provider.
    - b) Physiological or psychological reasons verified by a physician.
    - c) Previous attendance at the school requested.
    - d) Moving to the District, when verified by third party documentation or affidavits.
    - e) Family continuity.

---

---

## CLOVIS UNIFIED SCHOOL DISTRICT

- f) Student determined to have been a victim of bullying as described in Education Code section 46600.
    - g) Other reasons pertaining to unique student or family welfare, or curriculum needs.
  - 2. Interdistrict transfers are deemed unjustifiable and shall be denied when approval would result in one or more of the following:
    - a) Displace a student who is a resident of the District, or a student who is currently attending the requested school.
    - b) Require the addition of a special program, service, or class.
    - c) Result in a foreseeable student safety concern.
  - 3. Interdistrict transfers may be placed on a randomized waitlist if space is not available in the school, grade, and/or specialized program, service, or class.
- F. All requests for interdistrict transfers must be submitted in writing and signed by the parent/guardian.
- G. The Administrator of SSSA, at the request of a parent/guardian, shall give priority for interdistrict transfer under any existing interdistrict agreement to students who have been determined by personnel of either the school district of residence or the school district of proposed enrollment to have been the victim of an act of bullying, as defined in Education Code section 48900, subdivision (r). In the absence of an agreement, the student shall be given additional consideration for the creation of an interdistrict attendance agreement.
- H. Transfers may be approved only for the balance of the school year. Attendance the following school year is subject to Board Policy No. 5111.1 – District Residency/Student Residence and Enrollment or a renewal under Board Policy No. 5117 and this administrative regulation. However, existing interdistrict transfer permits shall not be rescinded after June 30<sup>th</sup> for students entering grade 11 or 12 in the subsequent school year.
- I. The parent/guardian is responsible for providing transportation for the student to and from the requested school of attendance.
- J. Interdistrict transfer students are eligible for overflow. For capping and busing purposes, the first transfer approval date will be considered the date of enrollment (BP 5116).
- K. Authorization or approval by the District of a student’s interdistrict transfer does not result in the student obtaining interdistrict transfer eligibility for District interscholastic athletics. Following a student’s interdistrict transfer into a District school, the determination of the student’s interdistrict transfer eligibility for interscholastic athletics will be based upon the requirements, standards and guidelines set forth in Board Policy and Administrative

## CLOVIS UNIFIED SCHOOL DISTRICT

Regulation No. 6145 – Co-Curricular and Extra-Curricular Activities.

- L. Any appeals regarding the denial of an interdistrict attendance permit must be submitted to the Fresno County Board of Education within 30 calendar days of the District's failure or refusal to issue a permit.

Adopted: 03/09/1994

Reviewed: 07/08/2009

Amended: 10/13/2003, 10/12/2005, 12/13/2006, 12/12/2007, 09/08/2010, 11/16/2011,  
03/30/2012, 09/03/2024 (AR 2210 renumbered as AR 5117)

Doc# 46552-3 (08/2024, 12/01/2019)