CLOVIS UNIFIED SCHOOL DISTRICT

11. Christmas Day

PERSONNEL

Classified, Administrative and Supervisory

PAID HOLIDAYS - CLASSIFIED AND CLASSIFIED MANAGEMENT

PURPOSE: To define paid holidays for classified and classified management employees.

The following shall be considered as paid holidays for employees a part of the classified service as defined in the Education Code, provided they are in a paid status during any portion of the workweek immediately preceding or succeeding the holiday:

1.	New Years Day	January 1
2.	Dr. Martin Luther King, Jr. Day	3 rd Monday in January
3.	Lincoln Day	February 12 or as per adopted calendar
4.	Washington Day	3 rd Monday in February
5.	Memorial Day	Last Monday in May
6.	Juneteenth	June 19
7.	Independence Day	July 4
8.	Labor Day	1st Monday in September
9.	Veterans Day	November 11
10.	Thanksgiving	4 th Thursday and 4 th Friday in November

12. A day either preceding or following Christmas Day which would result in a three-day weekend, to substitute for September 9, known as Admissions Day

December 25

- 13. A floating day during winter recess to be used at the discretion of the classified employee upon approval of supervisor
- 14. Any day declared a holiday under the Education Code in which the Board specifies it shall be a holiday for classified personnel
- 15. Every day appointed by the President or Governor of this State for public fast, thanksgiving, or holiday, unless it is a special or limited holiday.

CLOVIS UNIFIED SCHOOL DISTRICT

Regular classified employees of the District who are not normally assigned to duty during the school holidays of December 25 and January 1 shall be paid for these two holidays, provided that they were in a paid status during any portion of the working day of their normal assignment immediately preceding or succeeding the holiday period.

When a holiday herein listed falls on a weekend, the compensating time off shall be observed according to the Board approved calendar. When any classified employee is required to work on any of said holidays, said employee shall be paid compensation, or given compensating time off for such work in addition to the regular pay received for the holiday, at the rate specified in the Education Code. For the purpose of computing the number of hours worked, time during which an employee is excused from work because of holidays, sick leave, vacation, compensating time off, or other paid leave of absence shall be considered as time worked by the employee.

The provisions of the Education Code shall not be construed to in any way limit the provisions of this section, nor shall anything in this section be construed to prohibit the Board from providing holiday pay for employees who have not been in paid status on the days specified herein.

Adopted: 07/23/1975 Reviewed: 08/27/2007

Amended: 06/02/1976, 01/24/1979, 1983 (per legislation), 04/22/1992, 11/19/2003, 12/09/2009,

10/21/2020 (BP 6506 renumbered as BP 4261.20, 4361.20), 11/09/2022 (effective June

1, 2023)

EDUCATION CODE

37220 School holidays

45190 Leaves of absence and vacations

45200 Interruption or termination of vacation leave

45203 Paid holidays

45205 Holiday in lieu of specified holiday

45206 Substitute holiday

45206.5 Admission day

Doc# 42334-8 (10/2022, None)