

**CLOVIS UNIFIED
SCHOOL DISTRICT****PERSONNEL**

Certificated, Classified, Administrative and Supervisory

EMPLOYEE SECURITY

PURPOSE: To establish procedures for employee security.

The Board desires to provide a safe and orderly work environment for all employees. As part of the District's comprehensive safety plan, the Superintendent or designee shall develop strategies for protecting employees from potentially dangerous persons and situations and for providing necessary assistance and support when emergency situations occur.

Any employee against whom violence or any threat of violence has been directed in the workplace shall notify the Superintendent or designee immediately. As appropriate, the Superintendent or designee shall initiate legal and security measures to protect the employee and others in the workplace, including the pursuance of legal action where appropriate.

Teachers shall be informed, in accordance with law, of crimes and offenses, including those described Education Code section 48900 et seq., of students who may pose a danger in the classroom.

To facilitate teacher notification and review, the Superintendent or designee shall create a system to establish a roster that designates pupils who have engaged in, or are reasonably suspected to have been engaged in, any of the acts described in any of the subdivisions, except subdivision (h) of Education Code section 48900, or in Education Code section 48900.2, 48900.3, 48900.4, or 48900.7, or who engaged in acts which resulted in the pupil's suspension from school or expulsion from a school district, based on records maintained by the District in the ordinary course of business, or received from a law enforcement agency, regarding such pupils. The roster shall be updated at the beginning of each semester and shall include information from the previous three school years. Teachers will be permitted to review, in their school site office, the roster of the pupils in their class only and shall not be permitted to review the rosters of all students at the school site or in the District. The site principal or designee shall advise teachers that any information received by a teacher pursuant to this policy shall be received in confidence for the limited purpose for which it was provided and shall not be further disseminated by the teacher.

All appropriate information received by the Superintendent or designee from a court of competent jurisdiction regarding a student shall be expeditiously disseminated to appropriate staff members, including notification to the school site principal or designee for notices pursuant to Education Code section 48267, and notification to the counselor directly supervising the student for notices pursuant to Welfare and Institutions Code section 827, subdivision (b), thereby improving staff's ability to work with the pupil in an appropriate fashion, to avoid staff being needlessly susceptible to injury, and to provide staff the ability to protect other persons from needless vulnerability. Such information shall be received by designated staff in confidence and not be further disseminated by staff, and any written notifications of such information from a court of competent jurisdiction shall be maintained and disposed of in accordance with law.

**CLOVIS UNIFIED
SCHOOL DISTRICT****Use of Pepper Spray**

Pepper Spray is a non-lethal, defense weapon, which may be carried in a case on a belt and is available for immediate use in an emergency situation. Immediate access to and use of pepper spray would provide the employee with the opportunity to take safe evasive actions pending arrival of assistance. Under existing state law, any person who is properly trained in the use of tear gas or a tear gas weapon, including one in which the active ingredient is oleoresin capsicum, commonly referred to as pepper spray, may use such gas or weapon for self-defense purposes.

Employees shall not carry or possess pepper spray on school property or at school activities, except when authorized by the Superintendent or designee for self-defense purposes. When allowed, an employee may only possess pepper spray in accordance with administrative regulations and applicable state law.

The Board directs the Superintendent or designee to establish administrative regulations to provide for the training of certain designated positions such as custodians, or others who work in isolated areas during non-school hours, with the use of pepper spray and to furnish such employees with pepper spray for their protection. The employees should be instructed that the use of the pepper spray for reasons other than self-defense purposes is a felony.

Only employees who have been issued a card verifying successful completion of a course certified by the Department of Justice in the use of tear gas and tear gas weapons will be authorized by their supervisor or designee to carry pepper spray during performance of assigned District duties.

Adopted: 07/10/1991

Amended: 07/08/1992, 11/11/2004, 10/03/2008, 11/16/2011, 08/07/2013, 10/21/2020 (BP 6312 renumbered as BP 4158, 4258, 4358; all contents of BP 6316 moved)

EDUCATION CODE

32210-32212 Willful disturbance, public schools or meetings

32225-32226 Communication devices

35208 Liability insurance

35213 Reimbursement for loss, destruction or damage of school property

44014 Report of assault by pupil against school employee

44807 Duty concerning conduct of students

48201 Transfer of student records

48267 Disorderly students

48900-48926 Suspension or expulsion

49079 Notification to teacher; student who has engaged in acts re: grounds suspension or expulsion

49330-49335 Injurious objects

CIVIL CODE

51.7 Freedom from violence or intimidation

**CLOVIS UNIFIED
SCHOOL DISTRICT****CODE OF CIVIL PROCEDURE**

527.8 Workplace violence safety

GOVERNMENT CODE

995-996.4 Defense of public employees

3543.2 Scope of representation

PENAL CODE

71 Threatening public officers and employees and school officials

240-246.3 Assault and battery, especially;

241.3 Assault against school bus drivers

241.6 Assault on school employee including board member

243.3 Battery against school bus drivers

243.6 Battery against school employee including board member

245.5 Assault with deadly weapon against school employee including board member

290 Registration of sex offenders

601 Trespass by person making credible threat

626-626.11 School crimes

646.9 Stalking

22810 Purchase, possession, and use of tear gas

WELFARE AND INSTITUTIONS CODE

827 Juvenile court proceedings; reports; confidentiality

828.1 District police or security department, disclosure of juvenile records

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