

**CLOVIS UNIFIED
SCHOOL DISTRICT**

PERSONNEL

Certificated

GENERAL DUTIES OF TEACHERS

PURPOSE: To outline the general duties of District teachers.

School service includes a full-time or part-time teaching assignment and such other duties as are consistent with the policies of the Board including participation in designated in-service programs.

A. Work Day

The workday for all certificated personnel shall extend from 30 minutes before the opening of school until 30 minutes after the close of school.

B. Additional Duties

1. Elementary

In addition to a regular teaching load, all certificated personnel are expected to accept extra responsibility for student body activities and related duties. These duties should be equally distributed throughout the entire faculty as directed by the principal or designee. In addition, all personnel may be assigned on a regular basis yard duty before and after school and at recesses. The Board may authorize personnel to supervise students in the cafeteria to provide teachers with a duty-free lunch period.

2. Secondary

In addition to their regular teaching load, all certificated personnel are expected to share in the extra-curricular duties connected with athletic events, social activities, school plays, and related duties. These duties should be equally distributed throughout the entire faculty as directed by the principal or designee.

3. All Other Certificated Personnel

In addition to their regular assignments as outlined in their job descriptions, all certificated personnel are expected to accept and perform such other reasonable duties as requested by the principal or designee.

Adopted: 07/23/1975

Reviewed: 09/26/2007

Amended: 05/13/1992, 05/10/2006, 10/21/2020 (BP 6302 renumbered as BP 4119.30)

CODE OF REGULATIONS, TITLE 5

5570 When school shall be open and teachers present

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- 5600 Duty-Free lunch
- 5531 Supervision of extracurricular activities of pupils
- 5552 Playground supervision

Doc# 42337-6 (08/2020, None)