

**CLOVIS UNIFIED  
SCHOOL DISTRICT****BUSINESS AND NONINSTRUCTIONAL OPERATIONS**

Operations, Conservation, and Maintenance

**FACILITIES INSPECTION/MAINTENANCE OF DISTRICT FACILITIES AND  
GROUNDS**

**PURPOSE:** To require the maintenance of District facilities and grounds in good repair and establish requirements for placement of signs on District property.

The Board recognizes that the fixed assets of the District represent a significant investment of the community and the maintenance of these assets is a prime concern of the Board.

**A. Inspection of District Facilities**

The Board directs the Superintendent or designee to establish a facilities inspection system for the upkeep of District facilities in accordance with applicable laws.

The primary purpose of the facilities inspection system is to ensure that the District's facilities are kept in good repair, working order, and condition. The term "good repair" as used here is defined in Education Code section 17002(d).

The Superintendent or designee shall develop and implement the facilities inspection system, which shall include:

1. A regular review to determine whether all District facilities are in good repair as defined by Education Code section 17002(d).
2. A regular program of facilities repair and conditioning.
3. The establishment of a system of priorities among the requests for repairs received from school principals and other designated District staff.

**B. Maintenance and Repair of Facilities and Grounds**

The Superintendent or designee shall develop and disseminate to designated staff such rules as may be necessary for the ongoing maintenance and good repair of District facilities.

The Superintendent or designee is authorized to act on behalf of the Board to approve all landscaping plans.

In order to maintain good order and maintenance of District facilities, principals and/or site supervisors shall obtain the approval of the Assistant Superintendent of Facilities prior to purchasing all types of memorials, plaques, benches and/or plantings. Any such items, as well as the location for placement, must meet the specifications set forth by the Assistant Superintendent of Facilities. This includes any commemorative or memorial item requested by parent teacher clubs or community members and shall be appropriately marked. Following approval by the

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Assistant Superintendent of Facilities, a work order must be submitted to the Plant Operations Department for the proper installation or planting of the approved item.

**C. Signs on District Property**

1. The Superintendent or designee is authorized to cause suitable signs to be erected and placed in proper places in order to meet the requirements of applicable laws and codes.
2. Signs placed on District property by District personnel advertising co-curricular or other District-sponsored activities must be removed within five days after the end of the event.
3. Placing signs on District property by outside organizations, groups, or other members of the public without the permission of the Superintendent or designee is considered a misdemeanor as defined by the Penal Code and shall not be permitted. The Board authorizes the Superintendent or designee to remove any signs that are placed on District property without proper permission or that do not comply with any board policies.

Adopted: 07/23/1975

Amended: 05/13/1992, 12/15/2004, 07/18/2007, 11/05/2008, 04/22/2020 (BP 5202 renumbered as BP 3517)

**EDUCATION CODE**

17002 Definitions

17070.10-17077.10 Leroy F. Green School Facilities Act of 1998

17565-17591 Property maintenance and control

17592.72 Urgent or emergency repairs, School Facility Emergency Repair Account

33126 School accountability report card

35186 Williams uniform complaint procedure

35292.5-35292.6 School maintenance

**HEALTH AND SAFETY CODE**

116277 Lead testing in drinking water

**PENAL CODE**

556.1 Unlawful placing of signs on public and private property

**CODE OF REGULATIONS, TITLE 2**

1859.300-1859.330 Emergency Repair Program

**UNITED STATES CODE, TITLE 20**

6314 Title I schoolwide program

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UNITED STATES CODE, TITLE 42  
300f-300j-27 Safe Drinking Water Act

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