

CLOVIS UNIFIED SCHOOL DISTRICT

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Financial Management

BUDGET AND FISCAL ACCOUNTABILITY

Budget Adoption and Submission Process

Before adopting the District budget for the subsequent fiscal year, the Board shall hold a public hearing. An agenda for this hearing shall be posted at least 72 hours before the hearing and shall indicate the location where the budget may be inspected. The proposed budget shall be available for public inspection at least three working days before this hearing. (Education Code 42103, 42127, 52062)

The Superintendent or designee shall notify the Fresno County Superintendent of Schools (County Superintendent) of the location and dates at which the proposed budget may be inspected, as well as the location, date, and time of the public hearing, in sufficient time for the County Superintendent to publish such information in a newspaper of general circulation at least 10 days but not more than 45 days before the hearing, as required by Education Code section 42103.

During the hearing, any District resident may speak to the proposed budget or to any item in the budget. The hearing may conclude when all residents who have requested to be heard have had the opportunity to speak. (Education Code 42103)

The Superintendent or designee shall file the adopted budget with the County Superintendent no later than five days after adoption or by July 1, whichever occurs first. The budget and supporting data shall be maintained and made available for public review.

No later than 45 days after the Governor signs the annual Budget Act, the Superintendent or designee shall make available for public review any revisions in budgeted revenues and expenditures which are consequently necessary.

The Superintendent or designee shall follow the timeline below in making available the budget and budget updates to the Board and public:

Preliminary Budget	February
Adopted Budget	June
Revised Budget (based on State Adopted)	Within 45 Days of the State Adoption
1 st Quarter/Interim Budget Update	November
2 nd Quarter/Interim Budget Update	February
3 rd Quarter/Interim Budget Update	April
Annual Report/Yearly Budget Transfers	September

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Adopted: 09/26/2007

Amended: 02/04/2009, 12/30/2010, 03/22/2021 (AR 4802 renumbered as AR 3100)

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